



*Pembina County Memorial Hospital
Wedgewood Manor*

JOB DESCRIPTION

ROLE: Apprentice Practical Nurse (LPN)

FLSA DESIGNATION: Non-exempt

DEPARTMENT: Nursing

WRITTEN BY: K. Duff RN DPC

REPORTS TO: Director of Patient Care

WRITTEN/ REVISION: 7/2022

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SUPEVISOR'S SIGNATURE:

DATE:

_____ ArvaDell Sharp _____

DEPT. HEAD OR HUMAN RESOURCE SIGNATURE:

DATE:

_____ Chelsey Tetrault _____

Pembina County Memorial Hospital a 20 bed Critical Access Hospital, Stemi and Stroke designation along with a level IV trauma center in Cavalier, ND operated by PCMHA. Pembina County Memorial Hospital Association (PCMHA) which also operates Wedgewood Manor a 40 bed skilled nursing facility that additionally provides respite and adult daycare services, Clinicare a Rural Health Clinic and Country Estates and independent apartment complex.

PHILOSOPHY STATEMENT

Pembina County Memorial Hospital and Wedgewood Manor deliver health care services in a seamless, integrated fashion; coordinating the health and wellness for the people of the communities we serve. Our customers experience our commitment to consistent standards of clinical experience, value, convenience, and individual attention.

Pembina County Memorial Hospital and Wedgewood Manor seeks team members who are caring, competent, and results oriented. We desire members who want to focus on quality and cost reduction and provide outstanding customer service to every one every day. We need people who value teamwork, can accept and embrace changing role duties, who want to be multi-skilled and perform a variety of tasks. We need people who are dedicated to continuous learning and who want to actively contribute toward our goal of providing health care services in our community.

ROLE OVERVIEW

The Licensed Practical Nurse provides direct patient care under the supervision of a Registered Nurse.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

This position requires a current North Dakota Licensed Practical Nurse licensure. The incumbent must have the knowledge and ability to assess patient condition, administer medications and provide effective patient care according to physician orders. The LPN must be able to understand and follow verbal and written instructions, and department policies and procedures. This position must have the ability to effectively communicate verbally and in writing, have the ability to maintain accurate records including entering and reading the patient's electronic medical record (EMR). The LPN must have the ability to transfer or reposition adult and pediatric patients and be able to respond quickly to emergency situations.

Certified in BLS (basic life support)

DECISION MAKING LATITUDE

The Licensed Practical Nurse operates under the policies and procedures of Pembina County Memorial Hospital, obtaining guidance and direction from the Director of Patient Care.

ESSENTIAL FUNCTIONS

1. The LPN assists the Registered Nurse in performing assessment, planning, implementation and evaluation of nursing services and patient care, initiating physician orders and developing a nursing plan of care. This position actively contributes to establishing realistic patient goals, identifying and assisting the RN with patient/family teaching and addressing discharge concerns. The LPN recognizes and interprets symptoms, reports patient condition, assists with or institutes remedial measures for adverse development. Will accurately communicate information to the RN and other health team members. Will perform system assessments. Will assist physician while making rounds, acknowledge physician orders and conduct patient rounds hourly.
2. The LPN administers prescribed IV and oral medications consistent with the nurse practice act. Will reconstitute and administer medications, chart dosage, time, route and effect in the EMR. The LPN initiates IV's, administers IM and Subcutaneous injections, and instills eye and ear medications.
3. The LPN administers prescribed patient treatments. This includes respiratory therapy, dressing changes, decubiti care, and insertion of foley catheters and administer topical medications. The LPN documents treatments in the EMR.
4. The LPN assists with the orientation of new staff and participates in continuing education. The LPN orientates new employees through the use of established orientation programs. The LPN maintains professional and clinical competence through active participation in skills validations and other education programs.

Note: Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

WORKING ENVIROMENT

Material and equipment used:

Personal computer/tablets, calculator, photocopier, fax, telephone, communication system (including telepharmacy), pumps (IV, PCA, feeding), cardiac/telemetry monitors, blood pressure monitors, defibrillator/AED, Sequential compression device, Bair hugger blanket, bed/chair safety monitors, electric bed/transportation cart/scales, accu chek monitor, stand aid lift/hoyer, and patient care equipment.

HAZARDOUS EXPOSURE CATEGORY: Place an "x" in the appropriate for the role:

High Risk: X - as inherent potential for contact with blood, body fluids or tissues. Appropriate protective measures are required for every employee engaged in Category I tasks.

Low Risk: - Involves no exposure to blood, body fluids, or tissues, but potential exposure in usual work. Employees performing Category II tasks don't need to wear protective equipment. but they should be prepared to put o protective equipment on short notice.

No Risk:- Involves no exposure to blood, body fluids. or tissues, although situations can be hypothesized under which anyone, anywhere, might encounter potential exposure to body fluids.

- **Age-specific requirements:** This position **is a direct care giver** and will interact with all ages.

I have read the job description and its attachment and understand the responsibilities.

Employee signature

Date

To apply go to cavalierhospital.com click menu and fill out the Employment Application under the tab Staff/Volunteers/Employment.

